

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES  
JANUARY 9, 2024 5 pm  
LIBRARY 21C, MAKE SPACE



[VIRTUAL MEETING \(ZOOM\)](#)

**Call in:** 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799  
**Meeting ID:** 837 1958 5376  
**Passcode:** 940463

President Dora Gonzales, Vice President Scott Taylor, Angela Dougan, Debbie English, Julie Smyth, Aaron Salt

Chief Librarian and CEO Teona Shainidze-Krebs, Chief Communications Officer Denise Abbott, Chief Safety, Community Resources & Security Officer Michael Brantner, Interim Senior Director of Development and Foundation Executive Director Courtney Deuser, Director of Regional History and Genealogy Michael Doherty, Executive Assistant Laura Foster, Chief Information Technology Officer Justin Goodwin, Chief Financial Officer Randy Green, Controller Kim Hoggatt, Director of IT Systems & Technical Support Juanita Lanaux, Chief Operating Officer Heather Laslie, Interlibrary Load Manager Amanda Marez-Frutchey, Senior Librarian Becca Philipsen, Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Director of IT Infrastructure Dan Stone, Chief Facilities Management Officer Gary Syling, Internal Communications and Special Projects Manager Jeremiah Walter, Ruth Holley Library Manager Tessia Warren, Senior Library Associate Hannah Zwahlen, Nadine Hensler, Mary Robinette, Richard Robinette, Liz Turner

Absent: Secretary/Treasurer Erin Bents

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**CALL TO ORDER**

President Aaron Salt called the January 9, 2024 regular meeting of the Pikes Peak Library District (PPLD) Board of Trustees to order at 5:00 pm.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Mary Robinette raised concerns about PPLD no longer providing access to the Value Line database. She stated that the Morningstar database that PPLD does provide access to does not offer the same level of support as the Value Line database. Ms. Robinette asked that PPLD reconsider providing access to Value Line and provided written documentation to the Board in support of her request.

**REPORTS**

**Trustee comments**

Aaron Salt met with the Collection Management Team, and attended interviews for the Trustee position that began on January 1, 2024.

Scott Taylor met with the Information Technology (IT) department and hopes to arrange a visit to the PPLD data center.

**BUSINESS ITEMS**

**Consent Items**

Minutes of the November 15, 2023 Board of Trustees meeting.

Minutes of the December 6, 2023 Board of Trustees Special meeting.

There were no comments or requested changes.

**New Business**

**DISCUSSION:** **Second January 2024 Board meeting**

President Aaron Salt shared that the last four decision items on this agenda are not yet available and stated that the Board of Trustees will convene for a second January 2024 meeting to address those Decision Items. The virtual meeting is scheduled for Friday, January 26, 2024 at 5:00 p.m.

**DECISION 24-1-1:** 2024 Officer Appointments

Governance Committee Chair Scott Taylor shared the following recommendations for 2024 Officer Appointments:

- President: Dora Gonzales
- Vice President: Scott Taylor
- Secretary/Treasurer: Erin Bents

**Motion:** Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees appoint the 2024 Officers as shared above.

**Second:** Debbie English seconded the motion.

**Vote:** The motion was approved unanimously.

Aaron Salt continued to run the January 9, 2024 meeting on Dora Gonzales' behalf as she is attending today's meeting virtually.

2024 Committee Chairperson Appointments

The Committee Chairperson appointments were discussed, and these assignments will be announced after today's meeting.

**DECISION 24-1-2:** 2023 General, Capital, Special Revenue Designated Funds Budget Adjustment Resolution

The 2023 General, Capital, Special Revenue Designated Funds Budget Adjustment Resolution was included in the Board packet.

**Motion:** Scott Taylor made a motion that the 2023 General, Capital, Special Revenue Designated Funds Budget Adjustment Resolution be approved as presented.

**Second:** Debbie English seconded the motion.

**Vote:** The motion was approved unanimously.

**DECISION 24-1-3:** 2024 Original Adopted Budget Resolution

The 2024 Original Adopted Budget Resolution was included in the Board packet. The Resolution was amended to remove 'Interim' from the Chief Librarian and CEO title and correct the signature line.

**Motion:** Scott Taylor made a motion to amend the Resolution to remove 'Interim' from the Chief Librarian and CEO Title.

**Second:** Debbie English seconded the motion.

**Vote:** The motion was approved unanimously.

**Motion:** Debbie English made a motion that the Pikes Peak Library District Board of Trustees approve the 2024 Original Adopted Budget Resolution as amended.

**Second:** Angela Dougan seconded the motion.

**Vote:** The motion was approved unanimously.

**DECISION 24-1-3a:** Mill Levy Resolution

**Motion:** Scott Taylor made a motion that the Pikes Peak Library District Board of Trustees add the Mill Levy Resolution to this agenda.

**Second:** Debbie English seconded the motion.

**Vote:** The motion was approved unanimously.

**Motion:** Angela Dougan made a motion that the Pikes Peak Library District Board of Trustees approve the Mill Levy Resolution as presented:

A resolution to establish and approve the certification of the Pikes Peak Library District's mill levy for the 2023 property taxes payable in 2024 and allocating revenues from such property taxes and the specific ownership tax among the District's various Funds.

WHEREAS, the El Paso County, County Assessor has certified the value of all real property in the Pikes Peak Library District for the year 2023 (for taxes to be collected in the year 2024) in the total net assessed valuation amount of \$11,699,591,370; and

WHEREAS, the Board of Trustees of the District desires to establish the amount of property tax revenues to be collected from levies against the valuation of all taxable property located in the District; and

WHEREAS, the Board of Trustees of the District, in compliance with TABOR, establishes the amount of property tax revenues to be collected that will not exceed the maximum amount of property tax revenues the District is allowed to receive under the TABOR amendment; and

WHEREAS, the District is authorized to recover revenues lost through abatements, said amounts to the District, being 0.014 mills in the amount of \$158,597;

WHEREAS, the Board of Trustees has the discretion to allocate the levy of 3.047 mills plus 0.014 mills from abatements for a total of 3.061 mills among the various funds of the District, which funds for the year 2024 are the General Fund, Capital Fund, and Self-Insurance Fund as follows; and

General Fund	2.586
Capital Fund	0.234
Self-Insurance Fund	<u>0.227</u>
Total	3.047

WHEREAS, in addition to revenues collected from the levy upon all such taxable property in the amount of \$30,138,570, the Board of Trustees desires to allocate to the General Fund those revenues anticipated to be collected from the Specific Ownership Tax, which revenues for the year 2024 are anticipated in the amount of \$3,500,000; and

WHEREAS, the Board of Trustees of the Library District has adopted the annual budget in accordance with Local Government Budget Law on January 9, 2024, and:

NOW, THEREFORE, BE IT RESOLVED BY THE PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES:

Section 1. That for the purpose of meeting general operating expenses and to help defray the costs of government for the Pikes Peak Library District for the year 2024, there is hereby levied a tax of 3.061 mills (comprised of a general operating mill levy of 3.047 mills and an abatement mill of 0.014) upon each dollar of the total valuation for assessment of all taxable property within the District for the 2023 assessment year.

Section 2. That the Chief Financial Officer of the Pikes Peak Library District is hereby authorized and directed to immediately certify to the County Commissioners of El Paso County, Colorado, the mill levies for the Pikes Peak Library District as hereinabove determined and set.

ADOPTED, this ninth day of January 2024.

**Second:** Scott Taylor seconded the motion.

**Vote:** The motion was approved unanimously.

Scott Taylor will sign all resolutions approved today due to President Dora Gonzales' virtual attendance.

**DECISION 24-1-4:** Resolution Designating Posting Places for 2024 Board Meetings  
**DECISION 24-1-5:** 2024 Property Disposal Guidelines  
**DECISION 24-1-6:** 2024 Contract/Vendor Approval  
**DECISION 24-1-7:** 2024 Insurance Policies

**ADJOURNMENT – 6:36 P.M.**

**Motion:** Scott Taylor made a motion that the Pikes Peak Library District adjourn to meet on January 26, 2024 to address DECISIONS 24-1-4 through DECISION 24-1-7.

**Second:** Julie Smyth seconded the motion.

**Vote:** The motion was approved unanimously.

The full packet of materials for this meeting of the Pikes Peak Library District Board of Trustees is available at <https://ppld.org/board-trustees>